



Weddings

Congratulations on your forthcoming wedding! Wedding ceremonies in Rocky Mountain National Park are authorized through a Special Use Permit that requires a non-refundable administrative fee of **\$250 increase to \$300 October 1st**. Normal park entrance fees apply for all vehicles associated with the wedding. Carpooling or shuttling is strongly encouraged, and may be required, as parking space is limited.

In response to the COVID-19 pandemic, RMNP has set a limit of a total of 10 people for all wedding ceremonies, this will be in effect throughout 2021. Total group size cannot exceed 10 people, including the wedding couple, guests, officiants and photographers. We appreciate your understanding in our efforts to keep visitors and staff safe.

Scheduling Ceremony

October 1, 2020, at 8 am mountain time, we will begin accepting new wedding applications for ceremonies occurring between January 1 to December 31, 2021. To apply for a 2021 permit, starting October 1, 2020, you must submit your completed application via email to **romo_fees_permits@nps.gov**. **We will no longer be accepting mailed in/faxed application forms or requests via phone.**

A maximum of 250 private wedding permits for 2021, on a first-come first-serve basis. Once this limit has been reached, no more applications will be taken.

Payment is not required at the time you submit the application. Additional information on weddings can be obtained by contacting the Concessions Management Office at **romo_fees_permits@nps.gov**. For general park information call 970-586-1206 or visit our website at www.nps.gov/romo/

Ceremony Locations:

Weddings are not permitted in public facilities such as visitor centers, roadside turnouts, parking areas, overlooks, or in special wildlife viewing areas. No sites can be reserved for the exclusive use of your event. Scheduled park programs and activities may be taking place at the same time and in the same general area.

Regulations:

Park visitor centers, restrooms, and other buildings may not be used for wedding preparations such as dressing, picture-taking, rehearsals, and waiting areas. These facilities *cannot* be used in the event of inclement weather. Equipment such as tables, chairs, carpets, tents, floral displays, signs, banners, flags, generators and amplifiers cannot be used in the park. Facilities for receptions and parties do not exist in the park. Throwing and scattering rice, birdseed, flower petals or other materials is *prohibited*. Normal entrance fees apply to all vehicles associated with the wedding. Advance payments can be arranged by contacting the Concessions Office at **ROMO_fees_permits@nps.gov**



**APPLICATION FOR SPECIAL USE PERMIT
WEDDINGS/ CEREMONIES**



ROCKY MOUNTAIN NATIONAL PARK
1000 HWY. 36
Estes Park, CO 80517
PHONE: Office (970) 586-1482
EMAIL: ROMO_FEES_PERMITS@NPS.GOV

Please supply the information requested below. **Attach additional sheets, if necessary, to provide required information.** You must allow sufficient time for the park to process your request; check with the park for guidelines. You will be notified of the status of the application and the necessary steps to secure your final permit. Your permit may require the payment of cost recovery charges and proof of liability insurance naming the United States of America an additional insured.

| | | | |
|--|------------------------|--|-------------------|
| Applicant Name | | Telephone Number | |
| Street Address | | Cell Phone Number | |
| City, State, Zip Code | | Fax Number | |
| Email Address | | | |
| Proposed Activity | | | |
| Preferred Date | Preferred Location | Preferred Time(Begin & End) | |
| Alternate Date(s)* | Alternate Location(s)* | Alternate Time(s)* | |
| * Alternatives will be considered if first choice is not available. | | | |
| Maximum Number of Participants | | Maximum Number of Vehicles | |
| List of Equipment | | | |
| Individual in charge of activity onsite who is authorized to make decisions related to the permitted activity: | | | Cell Phone Number |
| Have you visited the requested area? <input type="checkbox"/> Yes <input type="checkbox"/> No | | Is this an exercise of a First Amendment rights? <input type="checkbox"/> Yes <input type="checkbox"/> No | |

The applicant by his or her signature certifies that all the information given is complete and correct, and that no false or misleading information or false statements have been given

| | |
|-----------|------|
| Signature | Date |
|-----------|------|

NOTICES

This is an application **only**, and does not serve as permission to conduct any special activity in the park. The information provided will be used to determine whether a permit will be issued. Send the completed application along with the application fee in the form of a credit card payment, cashier's check or money order made payable to the **National Park Service** to Concessions Office at the park address found on the first page of this application.

If your request is approved, a permit containing applicable terms and conditions will be sent you. The permit must be signed by the responsible person and returned to the park for final approval by the Park Superintendent before the permitted activity may begin.

Customers Making Payment by Personal Check

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

Privacy Act Statement

Authority: 16 U.S.C. 1, National Park Service Organic Act; 16 U.S.C. 3, Rules and regulations of national parks, reservations, and monuments; timber; leases, 16 U.S.C. 3a, Recovery of costs associated with special use permits; and 16 U.S.C. 460i-6d, Commercial Filming.

Purpose: The purposes of the system are (1) to provide a park superintendent with information to approve or deny requests for activities that provide a benefit to an individual, group or organization, rather than the public at large; and (2) to assist park staff to manage the activity to ensure that the permitted activity does not interfere with the enjoyment of the park by visitors and that the natural and cultural resources of the park are protected.

Routine Uses: In addition to those disclosures generally permitted under 5 U.S.C.552a(b) of the Privacy Act, records or information contained in this system may be disclosed outside the National Park Service as a routine use pursuant to 5 U.S.C. 552a(b)(3) to other Federal, State, territorial, local, tribal, or foreign agencies and other authorized organizations and individuals based on an authorized routine use when the disclosure is compatible with the purpose for which the records were compiled as described under the system of records notice for this system.

Disclosure: Voluntary, however, failure to provide the requested information may impede individual from obtaining a permit from the National Park Service.

Information Regarding Disclosure of Your Social Security Number Under Public Law 93-579 Section 7(b): Your Social Security Number (SSN) is needed to identify records unique to you. Applicants are required to provide their social security or taxpayer identification number for activities subject to collection of fees and charges by the National Park Service. Failure to disclose your SSN may prevent or delay the processing of your application. The authority for soliciting your SSN is 31 U.S.C. 7701. The information gathered through the use of the SSN will be used only as necessary for processing this application and collecting and reporting any delinquent financial obligations. Use of the social security number will be carried out in accordance with established regulations and published notices of system of records.

Paperwork Reduction Act Statement

We are collecting this information subject to the Paperwork Reduction Act (44 U.S.C. 3501) to provide the park managers the information needed to decide whether or not to allow the requested use. All applicable parts of the form must be completed in order for your request to be considered. You are not required to respond to this or any other Federal agency-sponsored information collection unless it displays a currently valid OMB control number.

Estimated Burden Statement

Public reporting burden for this form is estimated to average 15 minutes per response including the time it takes to read, gather and maintain data, review instructions and complete the form. Direct comments regarding this burden estimate, or any aspects of this form, to the Information Collection Clearance Officer, National Park Service, 12201 Sunrise Valley Drive, Mail Stop 242, Reston, VA 20192. Please do not send your form to this address.